



2010 VENDOR FACT SHEET

The Animal Protective Association of Missouri's 2010 Canine Carnival will take place on Sunday, October 3, 2010 from 11am to 3pm at Tilles Park (a St. Louis County Park) at 9551 Litzsinger Road in Ladue, Missouri 63124. We invite you to reserve vendor booth space at this annual event celebrating the bond between people and pets. The crowning of the Canine King and Queen will start the day followed by the Pooch Parade, games, activities, and Canine Contests. Proceeds from Canine Carnival will support the APA of Missouri's ongoing mission of bringing people and pets together, advancing humane education, and creating programs beneficial to the human/animal bond.

Date/Time:

Vendors are expected to be fully operational during the hours of Canine Carnival:

Sunday, October 3, 2010 from 11:00am until 3:00pm. Upon arrival, vendors will be permitted to drive their vehicles onto the grass to their assigned booth space to unload their gear, but **all vehicles must be removed from the vendor area by 10:00am.**

Booth Operations:

A single booth space is 10'x10', and each vendor's operations must be contained within the perimeter of that vendor's reserved booth space(s). The APA of Missouri will provide one 8' table and two chairs at each booth, which are to be left in the booth space at the end of the event. All other supplies/equipment and the setup, operation, and removal thereof are the responsibility of each vendor. You may bring a tent-top for use at your booth with a maximum size of 10' x 10'. APA of Missouri staff will be the sole determinant of assigned spaces, although we will make every effort to honor requests whenever possible. We will also try to provide separation between competitors' assigned booth spaces, when possible, but separation is not guaranteed. To assist us with this, on the vendor application, please be sure to include a description of your business/organization and please list all of your planned operations for your booth. Booth reservations are not transferable, and the APA has the right to determine eligibility of vendors/exhibitors to operate at the APA Canine Carnival.

Food/Beverages for people and pets:

If you are interested in selling food/beverages for people at Canine Carnival, please contact the APA of MO to obtain a FOOD VENDOR Fact Sheet/Application. NO alcoholic beverages are permitted at Canine Carnival.

The APA of Missouri is a Purina One Hope Network shelter and is very grateful for the support of Nestle Purina PetCare Company and Purina ONE® Brand Pet Food. We ask that no pet food or treat brand, other than Purina, be sold, given away, or promoted at the APA Canine Carnival.

Signage:

Each vendor is required to bring their own signage for display and recognition, and this signage must fit within the perimeter of the vendor's reserved booth space(s).

Park Regulations:

All vendors must comply with all reasonable rules and regulations established and posted by St. Louis County and Tilles Park, including requirements of the police and fire departments. (Park policies can be found by visiting St. Louis County's website at www.stlouisco.com or by calling the St. Louis County Parks and Recreation Department's offices at 314-615-8371.)

Cleanliness & Waste Disposal:

Vendors are responsible for placing their own trash in trash receptacles, which will be available throughout Park grounds during the event. Vendors must clean their own space at the close of the event, leaving behind only the table and chairs which were provided by the APA.

Merchandise Sales/Fundraising:

At their booth, vendors may give away merchandise or sell merchandise to benefit their organization. Non-profit vendors may accept donations for their organization at their booth, however we ask that *no* vendor hold a fundraising *activity* (i.e. game, contest, raffle, etc. which would be in competition with the APA's carnival games, contests, raffles, etc.) for any organization other than the APA of Missouri at Canine Carnival. If you wish to have a fundraising activity at your booth to benefit the APA of Missouri, or are uncertain if your planned activity or product is permitted at Canine Carnival 2010, please contact Robin Wood, APA Special Events Coordinator (314-645-4610 x112 or Robin@apamo.org), to arrange/discuss.

Pet Adoptions:

If your rescue group would like to bring adoptable animals to Canine Carnival, we ask that the animals be current on vaccinations and that you submit a copy of your current Dept. of Agriculture license along with your vendor application. On the vendor application, please indicate that you plan to bring adoptable animals to the event, and please also indicate if you plan to offer onsite adoptions.

Fee for One Booth Space:

Business (for-profit): \$100

Not-for-profit (please provide proof of 501(c)(3) status): \$20 {in celebration of the 20th Annual Canine Carnival}

Indemnity:

Vendors agree to indemnify, hold harmless, and defend Canine Carnival and the APA of Missouri from any claims or liabilities associated with Canine Carnival.

Additional Information or Questions:

For more information or with any questions, please contact Robin Wood, APA Special Events Coordinator, at 314-645-4610 ext. 112 or Robin@apamo.org.

Animal Protective Association of Missouri
Canine Carnival 2010

VENDOR APPLICATION

The 2010 APA Canine Carnival will take place on Sunday, October 3, 2010 from 11am to 3pm at Tilles Park (a St. Louis County Park) at 9551 Litzsinger Road in Ladue, Missouri 63124.

Name of Business/Organization _____

Description of Business/Organization _____

Planned operations at your booth _____

Contact Person _____ Title _____

Phone _____ Fax _____ Email _____

Address _____

City/State/Zip _____

Special Requests/Comments _____

Booth Space Request:

of 10'X10' booth space(s) _____ @ \$100 (business)

of 10'X10' booth space(s) _____ @ \$20 (not-for-profit) please provide proof of 501(c)(3) status

TOTAL \$ _____

Upon receipt and acceptance of your application, the APA of MO will send a confirmation email to you. No refunds will be given after we accept your application. Canine Carnival is a rain or shine event.

After reading the Vendor Fact Sheet and agreeing to its terms, please sign in the space below and return this form with payment to the APA of Missouri **by September 20, 2010.**

Signature _____ Date _____

Please return this form with payment to:

APA of Missouri
Canine Carnival 2010
1705 S. Hanley Road
St. Louis, Missouri 63144
Fax: 314-645-3292

Please make check payable to *APA of Missouri*

To pay by credit card, please provide the following information: Name on Credit Card _____

Credit Card Number _____ Amount to be charged: \$ _____

Type of Credit Card: Visa Mastercard Discover Expiration Date _____

Or, you may call the APA at 314-645-4610 x112 to provide your credit card number.

Thank you for your support of the APA of Missouri and Canine Carnival 2010!

For more information, please visit www.apamo.org or
contact Robin Wood, APA Special Events Coordinator: 314/645-4610 ext. 112 or Robin@apamo.org