



Animal Protective Association of Missouri **Canine Carnival 2009**

VENDOR FACT SHEET

The Animal Protective Association of Missouri's 2009 Canine Carnival will take place on Sunday, October 4, 2009 from 10am to 2pm at Tilles Park (a St. Louis County Park) in Ladue, Missouri. We invite you to reserve a vendor booth space at this annual event celebrating the bond between people and pets. The crowning of the Canine King and Queen will start the day followed by the Pooch Parade, games, activities, and Canine Contests. Proceeds from Canine Carnival will support the APA of Missouri's ongoing mission of bringing people and pets together, advancing humane education, and creating programs beneficial to the human/animal bond.

Date/Time:

Vendors are expected to be fully operational during the hours of Canine Carnival: Sunday, October 4, 2009 from 10am –2 pm. Please plan to arrive **NO LATER than 9:00 am** to check in and set up your booth.

Booth Operations:

A single booth space is 10'x10'. The APA of Missouri will provide one 8' table and two chairs at each booth, which are to be left in the booth space at the end of the event. All other setup, operation, and removal of supplies/equipment are the responsibility of each vendor. You may bring a tent-top for use at your booth with a maximum size of 10' x 10'. APA of Missouri staff will be the sole determinant of assigned spaces, although we will make every effort to honor requests whenever possible. Booth reservations are not transferable, and the APA has the right to determine eligibility of vendors/exhibitors to operate at the APA Canine Carnival.

Food/Beverages:

Canine Carnival manages exclusive sales of all food/drink for persons attending the event. If you are interested in being a **FOOD VENDOR**, to sell food/beverages at Canine Carnival, please contact the APA of MO to obtain a **FOOD VENDOR Fact Sheet/Application**. **NO alcoholic beverages are permitted at Canine Carnival.** The APA of Missouri is a Purina One Hope Network shelter and manages exclusive giveaways of pet food and treats at Canine Carnival. Participating vendors in Canine Carnival may give away approved Purina food or treats at their booth. **NO PET FOOD/TREAT BRAND OTHER THAN PURINA IS PERMITTED AT THE EVENT.**

Signage:

All vendors are required to bring their own signage for display and recognition.

Park Regulations:

All vendors must comply with all reasonable rules and regulations established and posted by St. Louis County and Tilles Park, including requirements of the police and fire departments. (Park policies can be found by visiting St. Louis County's web site at www.stlouisco.com or by calling the St. Louis County Parks and Recreation Department's offices at 314-615-8371.)

Cleanliness & Waste Disposal:

Vendors are responsible for placing their own trash in trash receptacles, which will be available throughout Park grounds during the event. Vendors must clean their own space at the close of the event, leaving behind only the table and chairs which were provided by the APA.

Merchandise Sales/Fundraising:

At their booth, vendors may give away merchandise, or sell merchandise to benefit their organization. As the APA of Missouri is a PURINA One Hope Network shelter, NO PET FOOD/TREAT BRAND OTHER THAN PURINA IS PERMITTED AT THE EVENT. Non-profit vendors may accept donations for their organization at their booth, however we ask that NO VENDOR hold a fundraising *activity* (i.e. game, contest, raffle, etc. which would be in competition with the APA's carnival games, contests, raffles, etc.) for any organization other than the APA of Missouri at Canine Carnival. If you wish to have a fundraising activity at your booth to benefit the APA of Missouri, or are uncertain if your planned activity or product is permitted at Canine Carnival 2009, please contact Robin Wood, APA Special Events Coordinator, to arrange/discuss.

Pet Adoptions:

If your rescue group would like to bring adoptable animals to Canine Carnival, or to conduct on-site adoptions, please contact the APA in advance.

Fee for One Booth Space:

Businesses (for-profit): \$100

Not-for-profit organizations (please provide proof of 501(c)(3) status): \$19 (in celebration of the 19th annual Canine Carnival.)

Indemnity:

Vendors agree to indemnify, hold harmless, and defend Canine Carnival and the APA of Missouri from any claims or liabilities associated with Canine Carnival.

Questions:

For more information or with any questions, please contact Robin Wood, APA Special Events Coordinator, at 314/645-4610 ext. 112 or Robin@apamo.org.

Animal Protective Association of Missouri
Canine Carnival 2009

VENDOR APPLICATION

The 2009 APA Canine Carnival will take place on Sunday, October 4, 2009 from 10am to 2pm at Tilles Park (a St. Louis County Park) in Ladue, Missouri. We invite you to reserve a vendor booth space at this annual event celebrating the bond between people and pets. The crowning of the Canine King and Queen will start the day followed by the Pooch Parade, games, activities, and Canine Contests. Proceeds from Canine Carnival will support the APA of Missouri's ongoing mission of bringing people and pets together, advancing humane education, and creating programs beneficial to the human/animal bond.

Name of Business/Organization _____

Planned operations at your booth _____

Contact Person _____

Phone _____ Fax _____ Email _____

Address _____

City/State/Zip _____

Special Requests/Comments _____

Booth Space Request:

of 10'X10' booth space(s) _____ @ \$100 (business)

of 10'X10' booth space(s) _____ @ \$19 (not-for-profit) please provide proof of 501(c)(3) status

TOTAL \$ _____

Upon receipt and acceptance of your application, the APA of MO will send a confirmation email to you. No refunds will be given after we accept your application.

After reading the Vendor Fact Sheet and agreeing to its terms, please sign in the space below and return this form with payment to the APA of Missouri **by August 15, 2009.**

Signature _____ Date _____

Please return this form with payment to:

APA of Missouri
Canine Carnival 2009
1705 S. Hanley Road
St. Louis, Missouri 63144
Fax: 314-645-3292

Please make check payable to *APA of Missouri*

To pay by credit card, please provide the following information: Name on Credit Card _____

Credit Card Number _____ Amount to be charged: \$ _____

Type of Credit Card: Visa Mastercard Discover Expiration Date _____

Or, you may call the APA at 314-645-4610 x112 to provide your credit card number.

Thank you for your support of the APA of Missouri and Canine Carnival 2009!

For more information, please visit www.apamo.org or
contact Robin Wood, APA Special Events Coordinator: 314/645-4610 ext. 112 or Robin@apamo.org